

Manager's Collective Intelligence – Concerns, Questions, Discussion topic
ABE Summer Institute
August, 2009

Budget Management

How to develop a budget

Skills needed – Technology

Other funding sources – grants, United Way, proliteracy

Training staff – funding source, contact hours

Aid Programs – AmeriCorps, RSVP, VISTA

ABE meshing with school district business office/community ed director (need to understand ABE)

Professional development around budgeting for new managers

MDE provide UFARS class! SERVS

Vigilant monitoring – weekly/monthly habit

Service learning projects at Colleges and Universities

Menonite Volunteer Service – 1 year of volunteers

GED-i/Distance Learning (DL)

Lifetime Library being used at Neighborhood House. Users love it. Reading materials, English, math, algebra

Adam Keifer at Hubbs Center will help with any distance learning questions

Myefa.org, English for All, DVD lessons

GED-i is a struggle for students to learn. Must be dedicated, have computer knowledge and be self-motivated

GED-i Julie Pierce is using as a supplement. Scott Helland using in Metro East.

Skills Tutor – proxy time inadequate

Lifetime Learning – Technical aspects too hard for students and teachers

Mindquest – very time intensive for staff

Need screening tools for students to get into DL programs

DL needs to be widely disseminated

DL training for teachers needed

Need to get teachers on board both from the technology perspective and to shift to different model of interaction.

Hubbs has “Distance Learning walk-in hours”. Students can talk to Adam Keifer or others for orientation and set up. They have a variety of products for different students. Can use lab at Hubbs or at home.

Lower level especially has a problem handling the computer even in class. They need a helper next to the person.

Need for interaction with teacher! Mindquest provides this.

Work Keys helps those who have a goal other than GED at Workforce Center. CAI, not distance ed at this point.

DVDs with worksheets “English for All” lower tech, approved by state.

Teacher Supervision

Teacher self-assessment tool – from ABE office—PDP

Site visits, walk through

Structured tool to give teacher feedback?

Annual performance review from district/corrections/organization or set up evaluation system.

Use NRS data as one indicator

Student retention is an indicator – adults vote with their feet

Personal goal setting – involve teachers in selecting professional development objectives, student goals.

Use data and current research to facilitate change

Proactive management

Peer mentoring – respect time by offering paid opportunities

Q-comp/observations

Field trips to other sites

Teacher “teams” address specific issues

Show teachers their data regularly

Managed Enrollment

Good for retention – concern about losing contact hours and new registrations

Teacher resistance – strategies or tips for managing the change

High interest in this

Setting higher expectations- expecting more from our learners

Holding class?

Combined with open entry and open exit

Leveled classes – 1-5 grade, 6-8th grade, 9 and up

Lower turnover

Enrollment days

Minimum requirement for attendance

Monthly calendar in student folder